



## Request Form

Following are all of the Jett Award Winners since 1994 and their information is available for you to order for the benefit of your chapter or state. The Jett Awards are given to those chapter and state programs rated as the best of the best of NALS chapter and state programs. Each year the Jett Awards are given to those exceptional programs from across the country. The entries are separated into categories and classifications that fit the program and the chapter. The winners are separated by these categories and classifications so you can find the programs that suit your chapter or state best.

You may order the information on these programs by filling out the form below and then checking the box in front of the Jett information you wish to receive. There is a charge of \$15 for each Jett Award packet you request up to three packets. For each additional packet over 3 there is a \$10 charge. NALS will mail you a copy of the program information so that you may implement the program in your chapter or state.

Name \_\_\_\_\_

Chapter / State \_\_\_\_\_

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Tulsa, OK 74145

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# Membership Development

## Classification: State

- AALS One-Two Punch - Alabama ALS  
1994 Keystone
- MALS Membership Database - Missouri ALS  
1995 Cornerstone
- "The Book of MALS-Turn Knowledge Into Power" - Missouri ALS  
1998 Keystone
- Oklahoma Association of Legal Secretaries Membership Plan - Student  
Membership - Oklahoma ALS  
1999 Keystone
- M & M Program - NALS of Washington  
2001 Cornerstone
- NASCAR 2000-1 - Texas ALS  
2001 Cornerstone
- NALS of Washington Website - NALS of Washington  
2001 Keystone
- Kick the Resistance - Texas ALS  
2002 Keystone
- Arizona Focus 2002 - LSP of Arizona  
2003 Cornerstone
- ACE Program (Award for Chapter Excellence) - NALS of Michigan  
2003 Keystone
- The Texas Advantage - Texas ALP  
2004 Keystone

## Classification: Large Chapter

- Membership Tea/Fashion Show - Montgomery LSA (AL)  
1995 Cornerstone
- "SCLSA 101" - Suffolk County LSA (NY)  
1996 Cornerstone
- "Use of PLS Study Group Discount as an Incentive for Association Membership"  
- Philadelphia LSA (PA)  
1998 Keystone/Founder's Award
- Informal Luncheon - Greater Seattle LSP (WA)  
1999 Cornerstone
- Adopt-A-Firm Membership Campaign - Jackson County LSP (MI)  
1999 Keystone/Founders Award
- How Your Chapter Can Reward Members While Encouraging Membership  
Attendance - Birmingham LSA (AL)  
2000 Keystone
- KCTS Channel 9 Pledge Drive - NALS of Greater Seattle (WA)  
2001 Cornerstone
- "Highlights," Official Journal of the Houston ALS - Houston ALS (TX)  
2001 Keystone
- Meeting Reimbursement Policy - NALS of Portland (OR)  
2002 Keystone
- New Member Meeting Bonus - NALS of Portland (OR)  
2003 Cornerstone

- Meeting Reimbursement Policy - NALS of Portland (OR)  
2003 Keystone
- Meeting Reimbursement Policy - NALS of Portland (OR)  
2004 Cornerstone
- Get in the Game with NALS and PLSA - Phoenix LSA (AZ)  
2005 Keystone
- Lasagna Made Simple - Austin LSA (TX)  
2005 Cornerstone

## Classification: Medium Chapter

- "NCCLSA Leadership Training" - New Castle County LSA (DE)  
1995 Cornerstone
- "Impress New Members on a Shoestring" - Grand Traverse County LSA (MI)  
1996 Keystone
- Picnic in the Park - Jackson County Legal Support Professionals (MI)  
2002 Cornerstone
- Remaking Our Association - Dane County Association for Legal Professionals (WI)  
2002 Keystone
- Brown Bag Lunch - Greater Milwaukee ALP (WI)  
2003 Keystone

## Classification: Small Chapter

- Scholarship and Benefit Golf Tournament - White County ALSP (AR)  
2001 Keystone

# Chapter Development

## Classification: State

- AALS First Brown Bag Day - Alabama ALS  
1994 Keystone/Founder's AWARD
- Washington Association of Legal Secretaries Pamphlet to Local Bar Association  
- Washington ALS  
1995 Keystone
- LAWALK '95 - Portland LSA (OR)  
1995 Cornerstone
- "The Texas ALS Docket, the Official Publication of the Texas Association of Legal  
Secretaries" - Texas ALS  
1996 Keystone
- "LALS Connection" - Louisiana ALS  
1996 Cornerstone
- Legal Education Council Co-Sponsored Seminars - Washington ALS  
1997 Keystone
- MALS Marketing Guide - Missouri ALS  
1999 Keystone
- "IDALS in Brief" - IDALS...the association for legal professionals  
2000 Keystone
- NALS of Washington/Washington State Bar Association Convention 2000,  
"Celebration 2000" - NALS of Washington  
2001 Keystone

- Arizona Legal Secretaries Day as Proclaimed by the Governor of Arizona - LSP of Arizona  
2001 Cornerstone
- New Member Empowerment Video - NALS of Oklahoma  
2002 Cornerstone
- www.texasals.org - Texas ALS  
2002 Cornerstone
- Marketing Membership in NALS of Washington to the State Bar Association - NALS of Washington  
2002 Keystone
- Leadership and Professional Development Seminar - Missouri ALS  
2003 Cornerstone
- Marketing Operations Manual - NALS of Washington  
2003 Keystone
- Handbook for Legal Staff in Virginia - VALS...the association for legal professionals  
2004 Keyston/Founder's
- The Texas Docket - Texas ALP  
2004 Cornerstone
- U.S. District Court Electronic Filing - NALS of Oregon  
2005 Keystone

#### **Classification: Large Chapter**

- Bar Relations - Dayton LSA (OH)  
1994 Cornerstone
- Highlights, Official Journal of Greater Houston (TX) LSA - Greater Houston LSA (TX)  
1995 Keystone
- Bar Relations - Greater Seattle LSA (WA)  
1995 Cornerstone
- Successful Bar Relations, A Productive Key to the Future - St. Petersburg LSA (FL)  
1995 Cornerstone
- "Growing With Times" - Tuscaloosa County LSA (AL)  
1996 Cornerstone
- Summer Task Force - Action Plan Into the Millennium the "Session" - New York City LSA (NY)  
1999 Cornerstone
- NALS of Northeast Maine  
2000 Keystone
- "The Scriptum" - NALS of Atlanta (GA)  
2000 Keystone
- Big Summer Blast, a Charity Event benefiting United Cerebral Palsy of Greater Birmingham - BLSA, a chapter of NALS, Inc. (Birmingham, AL)  
2001 Cornerstone
- NALS of Greater Seattle's Second Annual Awards Night & First Annual YouthCare Benefit - NALS of Greater Seattle (WA)  
2001 Keystone
- Legalities, a monthly publication - NALS of Suffolk County (NY)  
2002 Keystone
- Vendor Member Program - Philadelphia LSA  
2003 Cornerstone

- The Pro Bono Will Clinic - San Antonio LSA  
2003 Cornerstone
- Skills Builder for the Legal Professional - NALS of Atlanta  
2003 Keystone/Founders
- Teddy Bear Picnic - NALS of Portland (OR)  
2004 Cornerstone
- Justice for Youth Open House - Phoenix LSA (AZ)  
2005 Keystone/Founder's
- Web Site - Houston Association of Legal Professionals  
2005 Cornerstone

#### **Classification: Medium Chapter**

- The Ultimate One Page Legal Directory - Albany LSA (GA)  
1995 Cornerstone
- "LSA and Bar Association Co-Sponsorship of Ethics Seminar for Attorneys" - Philadelphia LSA (PA)  
1996 Keystone/Founder's Award
- Letter of the Law - El Paso County LSA (TX)  
2002 Cornerstone
- Charity Events - RVLSA...the association for legal professionals (VA)  
2005 Cornerstone

#### **Classification: Small Chapter**

- "Anderson County Legal Secretaries Association Bulletin" - Anderson County LSA (TX)  
1996 Cornerstone
- Scholarship and Benefit Golf Tournament - White County Association of Legal Support Professionals (AR)  
2001 Keystone
- Student Membership Program - NALS of Amarillo  
2003 Keystone

### **Chapter Enterprises**

#### **Classification: State**

- Leadership Training - Alabama ALS  
1995 Keystone
- Use and Exhibit Hall to Raise Money for Your State Convention - Georgia ALS  
1995 Cornerstone
- "Leadership Training Seminars" - Texas ALS  
1996 Keystone
- Fifth Annual Leadership Conference - Florida ALS  
1997 Keystone
- Developing Excellence In Leadership - Missouri ALS  
2000 Cornerstone
- Website Preparation - NALS of Michigan  
2004 Keystone

### **Classification: Large Chapter**

- How your Chapter May Benefit By The Publication Of A Legal Directory - Birmingham LSA (AL)  
1994 Keystone
- Monte Carlo Night - Dayton LSA (OH)  
1994 Cornerstone
- Leadership Reference Guide - Greater Houston LSA (TX)  
1995 Cornerstone
- "LAWALK" - Portland LSA (OR)  
1996 Keystone
- Directory for Law Offices - Memphis LSA (TN)  
1997 Keystone
- Let's Brown Bag It! - Tuscaloosa ALS (AL)  
1997 Keystone

### **Classification: Medium Chapter**

- Medina County Notary Testing Program - Median County LSA (OH)  
1995 Cornerstone

### **Classification: Small Chapter**

- "IFLSSA Ready Reference Manual" - Idaho Falls LSA (ID)  
1996 Keystone
- "Notary Training Seminar and Official Notary Public Examination" - L.A. Santa Clarita Valley LSA (CA)  
1996 Cornerstone
- FALSA Legal Directory 2000 - FALSA...the association for legal professionals (VA)  
2001 Keystone

## **Continuing Legal Education Program - One-time program**

### **Classification: State**

- 1994 Winter Conference: Developing Professional Excellence - Minnesota ALS  
1994 Keystone
- Cans Sue Be Sued?: "Secretarial Liability for Errors in Judgment or Ethical Misconduct" - Pennsylvania ALS  
1995 Cornerstone
- "AALS Theme Seminar - John Grisham" - Alabama ALS  
1996 Cornerstone
- "The Team Approach to Probate - A Legal Education Seminar" - Washington ALSP  
1998 Keystone
- The Team Approach to Litigation - Washington ALSP  
1999 Cornerstone

### **Classification: Large Chapter**

- Lunch and Learn - Greater Houston LSA (TX)  
1995 Keystone
- "Brown Bag Lunch Time Series, "Learn So You'll Earn" - Portland LSA (OR)  
1996 Cornerstone
- An Overview of Federal Court Rules and Procedures - Greenville LSA (SC)  
1994 Keystone
- "To Be Or Not To Be...A Corporation" - Chicago LSA (IL)  
1995 Cornerstone
- Behind the Scenes V - NALS of Portland and Mt. Hood Legal Professionals  
2003 Keystone

## **Continuing Legal Education Program - Series of related topics**

### **Classification: State**

- AALS CLE Award - Alabama ALS  
1994 Cornerstone
- "Inside Track to Success as a Legal Support Professional" - Washington ALS  
1996 Keystone
- "1995 NALS Legal Training Course" - Minnesota ALS  
1996 Cornerstone

### **Classification: Large Chapter**

- An Alternative Legal Training Course Using The Litigation Paralegal - A Systems Approach, Second Edition - Greater Houston LSA (TX)  
1995 Keystone
- NALS Legal Training Course - Advanced - Minneapolis LSA (MN)  
1994 Keystone
- Nursery Rhymes Go to Trial - Montgomery LSA (AL)  
1995 Cornerstone
- Legal Training Course - Dayton LSA (OH)  
1994 Cornerstone
- NALS Legal Training Course - Grand Rapids LSA (MI)  
1994 Cornerstone
- "Legal Training Course" - Greater Seattle LSA (WA)  
1996 Cornerstone
- Sunrise/Sunset Series - Suffolk County LSA (NY)  
1997 Keystone
- Court Observance Week Activities - Philadelphia LSA (PA)  
2001 Keystone
- 2001 Beginning Legal Training Course - Houston ALS (TX)  
2002 Keystone / Founder's Award
- Texas Civil Litigation Training Course - Houston ALS  
2003 Cornerstone
- Build Membership with the NALS Basic Legal Training Course - Philadelphia LSA (PA)  
2003 Keystone
- Lunch & Learn - NALS of Portland (OR)  
2004 Cornerstone

### **Classification: Medium Chapter**

- People's Law School - Grand Traverse County LSA (MI)  
1995 Keystone
- 41st Annual Day in Court - Fort Worth ALS (TX)  
1997 Keystone
- Surviving the Paper Jungle...File it Right the First Time - Grand Rapids LSA (MI)  
2000 Founder's Award
- "Write It Right" A Four-Week Brown Bag Lunch Seminar Series on Punctuation, Grammar, and Style - Jackson County LSP (MI)  
2000 Keystone
- NALS Legal Training Course - Grand Rapids Association of LSP  
2000 Cornerstone
- Court Observance Activities "Guilty by Association" - A Mock Juvenile Court Hearing - RVLSA...the association for legal professionals (VA)  
2001 Keystone/Founder's Award
- A Day in Circuit Court - Greater Milwaukee Association of Legal Professionals (WI)  
2002 Keystone

### **Classification: Small Chapter**

- NALS Legal Training Course - Series I - Macon-Moultrie Counties LSA (IL)  
1994 Keystone
- "Training Session" - Savannah LSA (GA)  
1996 Keystone
- NALS Basic Legal Training Course - East King County LSP  
2003 Keystone

## **Certification Program - ALS/PLS**

### **Classification: State**

- Legal Terminology - It's All Greek/Latin/French to Me! - Florida ALS  
1997 Keystone
- Washington ALSP Cram Weekend - Washington ALSP  
1999 Cornerstone

### **Classification: Large Chapter**

- NALS Official Basic Course for Legal Secretaries and Legal Support Staff - Greenville LSA (SC)  
1994 Keystone
- Accredited Legal Secretary ("ALS") Study Course - Greater Houston LSA (TX)  
1995 Keystone/Founder's Award
- Certified Professional Legal Secretary ("PLS") Study Course - Greater Houston LSA (TX) 1995  
1998 Keystone
- Studying for Growth - Tuscaloosa ALS (AL)  
1997 Keystone
- CLE Career Enhancement Seminar - Austin LSA (TX)  
2004 Cornerstone

### **Classification: Medium Chapter**

- "Promoting PLS Certification Through the PLS Educational Institute (PLS®EI)" - Greenville LSA (SC)  
1996 Keystone
- PLS Certification Study Group 2000-1 - NALS of Pierce County (WA)  
2001 Keystone

### **Classification: Small Chapter**

- "Anderson County LSA PLS/ALS Study Group" - Anderson County LSA (TX)  
1996 Keystone

## **Certification Promotions**

### **Classification: State**

- Washington Association of Legal Secretaries Professional Certification Committee Professional Legal Secretary Certification - Washington ALS  
1994 Keystone
- Certification Quiz - Texas ALS  
2002 Cornerstone

### **Classification: Large Chapter**

- ALS/PLS Study Calendars - NALS of Greater Seattle (WA)  
2001 Keystone