



Kathy Cline, Certified PP, PLS, CLA
NALS 2007-08 Region 5 Director

April 2008

REGION 5 NEWSLETTER

Iowa, Kansas, Minnesota, Nebraska, North Dakota, South Dakota, Wisconsin

**WANT TO HAVE A MEMORABLE
TIME THIS SUMMER? ATTEND THE
NALS REGION 5 CONFERENCE IN
DULUTH, MINNESOTA!**

Attached are the registration forms for NALS 2008 Region 5 Conference in Duluth, Minnesota, on June 13-14, together with more details on the upcoming conference Region 5 meeting in Duluth. Many thanks to **Kathy Lattner and September Holmblad** and their hard-working committee for getting this organized.

One of the most exciting aspects of NALS membership is NETWORKING! The Region 5 conference in Duluth will offer many opportunities for networking—and CLE credits as well. Think of the great time you'll have while on the dinner cruise on Lake Superior!

Make it a getaway with other NALS members, or bring your family and plan to enjoy all that Duluth has to offer. The early bird deadline is **May 1, 2008** (\$10 additional fee thereafter).

You Can Win This Necklace!



The NALS Foundation donated a blue topaz necklace for Region 5 to raffle off in our fund-raising efforts. Tickets are \$5 each or 5 for \$20 and are attached to this newsletter. The drawing will be on June 14, 2008. You do not need to be present to win.

Are your traveling plans taking you in another direction this summer? Maybe you can attend one of the other NALS Regional Conferences:

- June 26-29 – Region 8 Conference • **Tucson, Arizona**
- June 27-28 – Region 7 Conference • **Newport, Oregon**
- June 28-30 – Region 1 Conference • **Springfield, Massachusetts**
- July 18-20 – Region 2 Conference • **Arlington, Virginia**

July 18-19 – Region 3 Conference •
Lexington, Kentucky
July 18-20 – Region 6 Conference •
Kansas City, Missouri
August 1-3 – Region 4 Conference •
Nashville, Tennessee

ATTENTION NEW STATE/CHAPTER OFFICERS!

After your election of officers, **PLEASE REMEMBER** to update the **NALS Officer Roster**. The form can be found on the website (www.NALS.org), click on Leaders, click on Enter the Leadership Area, type in "eulamae" for the password, click on Forms, scroll down to Officer Roster Form for States and Chapters. All of your up-to-date chapter and officer information will be submitted to the NALS Resource Center so that all important NALS communications can be sent to the proper officer in your chapters. Thank You!

RECAP OF TULSA PROFESSIONAL DEVELOPMENT CONFERENCE
****See attached****

An excellent recap of what happened during the Tulsa conference has been written by your excellent Secretary/Treasurer Patti Infanti, and it is attached. Happy reading!

ONLINE LEARNING CENTER

Also attached is the latest schedule for the online learning center. This is just another opportunity of learning through NALS!

NALS AWARD OF EXCELLENCE

Nominate someone for the NALS Award of Excellence! You know someone that deserves it, so act now so that we can honor them! **Deadline for submission is May 1 2008**. Nomination form can be found at NALS.org.



NALS 57TH ANNUAL EDUCATION CONFERENCE & NATIONAL FORUM IN NORFOLK, VIRGINIA

NALS members will pack their bags and head south to Norfolk, Virginia, for the 57th NALS Annual Conference, September 11-14, 2008. We'll be staying at the Marriott Waterside.

Deadline for hotel reservations is August 10, 2008. However, once the NALS block is full, the hotel does not have to add additional rooms to the block. Operators are standing by now for your call. Pick up that phone and call 1-757-627-4200 and make your reservation today!

You can register online now. The early bird deadline is **June 1, 2008**, and regular registration deadline is **July 15, 2008**.

Check out the **Norfolk Blog** at <http://nalsconference-norfolk.blogspot.com/>

MARKETING

Did you know that Jay Moore, NALS Communications & Marketing Manager, has been posting items on marketing on a blog available on the NALS website? (nalsmarketing.blogspot.com) Check it out!

NALS FOUNDATION NEWS

Jett Awards: Don't forget about the Jett Awards. The information now can be downloaded from NALS website. Jett Awards are given to States and Chapters for exceptional programs. Check out the information to see how the programs can work for your State or Chapter.

Foundation Grant Deadline: Does your Chapter or State need additional funds to increase membership, encourage certification, or perhaps promote marketing? Perhaps NALS Foundation can help. To be considered for a grant, complete and mail a NALS Foundation grant application before the deadlines: The next deadline is June 1.

Change of Address? New Phone Number or Email Address? If you have a change in your contact information, it is YOUR responsibility to make sure that information is updated with NALS, as well as your chapter and state. Simply complete the Change in Status Form (found under NALS members)online or print the form and mail it to the Resource Center.

Check out these exciting NALS opportunities @ NALS.org
(<http://www.nals.org/>):

- The NALS Online Community:
<http://www.nals.invisionzone.com/forums/>
- E-News (bi-weekly online newsletter)
<http://www.nals.org/newsletters/enews/current/index.html>
- E-Learn @ NALS (monthly trends newsletter)
<http://www.nals.org/newsletters/elearn/current/index.html>
- Leading the Way (bi-monthly leadership ... and more newsletter)

<http://www.nals.org/newsletters/leadingtheway/current/Index.html>

- NALS Online Learning Center Schedule:
<http://www.nals.org/onlinelearning/Index.html>

- NALS Online Learning Center:
<http://www.nals.org/onlinelearning/room/index.html>

- NALS Regional Newsletters
<http://www.nals.org/newsletters/regionalnews/index.html>

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Well, that's all for now. Let me know if there is any news from you, your chapter, or your state that you would like shared with the members of our region, and I'll include it in the next newsletter.

Hope to see you in Duluth in June!

Kathy Cline, Certified PP, PLS, CLA
NALS 2007-08 Region 5 Director
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**2008 NALS REGION 5 CONFERENCE
JUNE 13-14, 2008
DULUTH, MINNESOTA**



NETWORKING WITH OTHER LEGAL PROFESSIONALS...PRICELESS!! Now is the time to plan your priceless networking opportunity—*Maximize Your Potential* with NALS Region 5.

CONFERENCE INFORMATION & REGISTRATION

*Keynote speaker presented
in partnership with the NALS Foundation*



Hosted by NALS of Greater Minnesota, a chartered chapter of NALS, Inc.

Conference Gold & Silver Sponsors:

- ❖ **North Country Investigations, Inc. (Eau Claire, WI)**
- ❖ **Skogen Engineering Group, Inc.**
- ❖ **Computer Forensic Investigations, Inc.**

Thank you corporate sponsors for helping to make our conference a success!!

LOCATION:

Hotel information:

**The Inn on Lake Superior
350 Canal Park Drive, Duluth, Minnesota
Telephone: 1-218-726-1111; 1-888-668-4352
Reservations available online @ www.zmchotels.com
Group ID: 1501
Password: 37000596**

Rate: \$124/night, plus 13% tax
Room Block: NALS Region 5, release date: 5/13/2008

Hotel Extras:

- Complimentary HOT Deluxe Continental Breakfast Bar (over 30 choices) is available from 6:30-10:30 a.m.
- Nightly story time for the kids.
- Nightly s'mores campfire outside.
- Complimentary bicycles and wagons for jaunts along the shore.
- 20 pet friendly rooms available. (Be sure to request a "pet friendly" room when making your reservation. Pet rooms are an additional \$25 per night.)

CONFERENCE SCHEDULE:

Thursday, June 12, 2008: No plans.

Friday, June 13, 2008:

8:00 a.m. Registration

8:30-10:00 a.m. ***Disaster/Emergency Preparedness Panel Discussion.*** It's important for everyone to plan for a disaster. Disasters can strike quickly and without warning. You may have to evacuate your home or work on short notice, or you may be confined to your home for an extended period of time. What will you do for food? How will you communicate with family members? What medications do you need? What will you do with your pets? How can you help your community? What can you do at the office to prepare for an emergency? Many questions need to be answered, and every family and employer has a variety of needs to be concerned about. Some planning on your part could play a large role in protecting you, your family, and your community—***maximize your safety potential!*** *Deputy Scott Camps, St. Louis County Sheriff's Office; Jim Skoog, Community Health Specialist, St. Louis County Public Health & Human Services; John Strongitharm, Fire Chief, City of Duluth Fire Department*

10:00-10:30 a.m. Break

10:30-12:00 noon ***Disaster/Emergency Preparedness Panel Discussion Continued***

12:00-1:15 p.m. **Lunch (Meet and mingle with exhibitors--we will work to have exhibitors available all afternoon.)**

1:30-2:45 p.m. ***Paperless Office.*** Are you bogged down with endless amounts of paper? It would be awesome to have a completely paperless office. Is that even possible in a law firm? You will learn how you can ***maximize your paperless office potential.*** *Steve Schneider, Esq., Duluth, MN*

2:45-3:00 p.m. Break

3:00-4:15 p.m. **Computer Forensics.** Committing electronic crime is nothing new. Recovering, searching, acquiring and maintaining the evidence of the crime for trial is high tech. Learn how licensed investigators discover valuable evidence for criminal and civil cases. **Maximize the safety of your information.** Presented by Robert Hansen, Licensed Investigator, Computer Forensic Investigations, Inc. in Duluth, MN. (Silver Sponsor.)

5:30 – 8:00 p.m. **Dinner Cruise on Lake Superior** (Optional, extra registration fee required. Plan for cool evening temperatures.)

The Famous Great Lakes Dinner Cruise

Join us for a spectacular Dinner Cruise aboard the Vista Star. This outstanding meal begins with a mixed greens salad with balsamic vinaigrette dressing and dinner rolls. The buffet includes our famous slow-roasted prime rib, champagne chicken breast, roasted new potatoes, vegetable, cheesy pasta salad, and chocolate cake. Your dinner cruise pricing listed below includes soft drinks, milk, tea and coffee. We look forward to serving you on the BEST Dinner Cruise in town!

Spring

Board: 5:30 p.m.
Depart: 6:00 p.m.
Return: 8:00 p.m.

Flat Registration fee of \$40 includes
sodas, coffee, and tea.

There is also a cash bar available.

Saturday, June 14, 2008:

8:30-11:00 a.m. **Leading To Make A Difference: Harness the Power of Leading Yourself to Success.** This interactive workshop will encourage participants to step out of their comfort zones, face their fears, and define a future vision that will inspire leaving a legacy of powerful leadership within their organizations and in their personal lives—**maximize your leadership potential.** Patricia S. Sauer, Owner, LEADERS IN MOTION, Professional Executive Coach



This program is made possible through
a grant from the NALS Foundation

11:00-12:00 noon **Region Meeting and Foundation Drawing**

Total Education: 8 hours

NALS FOUNDATION AUCTION @ REGION 5 CONFERENCE

Many of you have read about it and/or experienced it in person!! That would be the shout of “20 bucks” of the NALS Foundation. The NALS Foundation has donated a beautiful blue topaz necklace for our Foundation fundraising efforts at our Region 5 Conference. Keeping with fun tradition, we will hold a Chinese Auction at the NALS Region 5 Conference. Please note that YOUR “20 bucks” goes to help fund grants, much like the one we received for the keynote speaker at the upcoming Region 5 Conference. Individual members, chapters, state

associations, and attendees are invited to donate items for the auction. We will sell a strip of tickets for “20 bucks” plus a premium prize ticket that each conference attendee can place in a bag for the item of their choice. At the conclusion of the conference, we will draw the winning tickets. If you cannot be present to win, you can either give your tickets to someone who will be there, OR, you can just purchase a premium prize ticket. If you cannot bring an item personally to the conference, you can ship the item to Kathy Lattner, c/o Reyelts & Bateman, Ltd., 700 Providence Building, 332 West Superior Street, Duluth, MN 55802-1801. If shipping, please make sure the item arrives by June 2. However, please advise in advance if you plan to bring or ship an item and what that item is so that we can have drawing bags prepared. Please email your donation information to September D. Holmblad, PP, PLS (sdholmblad@comcast.net). Thank you in advance for your contributions to the NALS Foundation.

DULUTH & MINNESOTA NORTH SHORE PLACES TO GO

If you're coming to Duluth to attend the NALS Region 5 Conference, there is much to do before, during, or after the conference. Duluth is Minnesota's gateway to the beautiful north shores of Lake Superior. As you begin planning your trip, if you are planning to stay over, please keep in mind that the Minnesota State Bar Association's annual convention will be held in Duluth starting June 15; you will want to make sure to find a place to stay soon. Here are some links for you to check out to begin planning your trip:

- <http://www.visitduluth.com/>
- <http://www.duluth.com/>
- <http://www.lakesuperiordrive.com/>
- <http://www.northshorevisitor.com/>
- <http://www.northshoreinfo.com/>
- <http://www.great-lakes.net/tourism/circletour/superior/>

NALS REGION 5 CONFERENCE REGISTRATION FORM

Return with payment to ensure adequate food and space. Please "✓" choices below.



Friday, June 13:

- Disaster/Emergency Preparedness
- Lunch
- Paperless Office
- Computer Forensics
- Lake Superior Dinner Cruise (additional fee)

Saturday, June 14:

- Leading To Make A Difference (included in full registration)*
- Region 5 Meeting

Fees: (May 1 deadline): Includes ALL education & Friday lunch.

- Member.....\$85.00
- Student Member\$45.00
- Nonmember\$105.00
- Student Nonmember\$55.00

❖❖ Separate Registration Required ❖❖

- Dinner Cruise..... **\$40.00** ****Return by May 1 to ensure a reservation.**
- Guest Lunch\$25.00
- Saturday Only\$50.00

Enclosed is my check payable to **NALS of Greater Minnesota** in the amount of \$ _____

LATE FEE: Add \$10 to registration after May 1 (students exempt from late fee).

Name: _____

Address: _____

Phone: _____

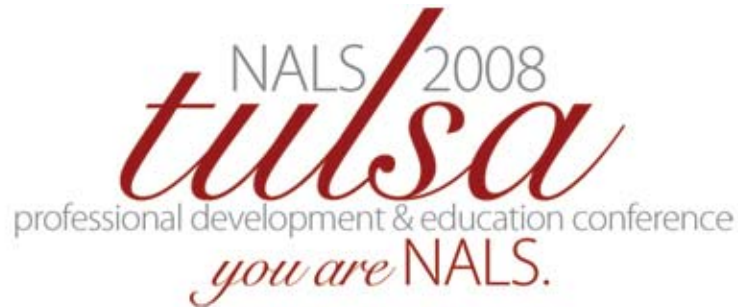
Email: _____

Confirmation sent via email only

Chapter/State: _____

MAIL TO: September Holmblad, PP, PLS, 11550 - 7th Street NE, Blaine, MN 55434.

QUESTIONS: Call September @ 763-421-4110 or email sdholmblad@comcast.net.



NALS Professional Development and Education Conference March 8-10, 2008

Submitted by: Patricia E. Infanti, PP, PLS
NALs Secretary/Treasurer

Tulsa welcomed arrivals to the 2008 NALS Professional Development and Education Conference as we joined The Theatre of Leadership with Dee Beardsley, PP, PLS, for 2008-09.

Tulsa weather was surprisingly cold this first week in March 2008. However, members arrived energetic and ready to learn, network, and share.

Pre-Conference Activities

The conference officially began on Thursday afternoon with orientation for the 2008-09 NALS Leadership Team, consisting of board members and committee chairs led by Mary Baldecchi, PP, PLS, CLA. Later in the afternoon, Mary led committee members, task force members, NALS Foundation trustees, and staff through their responsibilities as part of this year's leadership team.

The Hum-Vee limo made its return this year, ferrying members to Top Dollar (where the Foundation jewelry is purchased). There was a lot of sparkle and shimmer on display the rest of the weekend as everyone showed off their latest find.

Opening Announcements

NALS President Kathy Siroky, PP, PLS, opened the conference by thanking the 2007-8 NALS Leadership Team which consisted of over 120 members serving as board members, chairs and vice chairs, committee and task force members, On-Line Learning Center presenters, and NALS staff. There were ten NALS Past Presidents in attendance:

Anita Cottrell, PP, PLS
Donna Dendy, PP, PLS, CLA, TSC
Mary Jo Denman, PP, PLS
Jill Hale, PP, PLS, CLA
Cathy Hankins, PP, PLS
September Holmblad, PP, PLS
Deborah Nickerson, PP, PLS
Marie Ringholz, PP, PLS
Marty Schiff, PLS, and
Elaine Sumerel, PLS.

President Kathy Siroky encouraged attendees to plan to be in Norfolk in September for the NALS education conference and national forum. She noted that the room block is quickly filling up and to make hotel reservations as soon as possible. All the appropriate registration information may be found on the NALS website.

The 2009 NALS education conference and national forum will be held in Irvine, California, at the Hyatt Regency on October 8-11, 2009.

The marketing committee held a special Truth Booth asking members to fill out a short questionnaire and receive a special flashing button. In addition, the marketing committee distributed fliers for both Norfolk, Virginia, and Irvine, California.

NALS Executive Director Tammy Hailey, CAE, delivered sad news. NALS Past President Ivy Person passed away March 6, 2008. A wall tile in the new NALS Resource Center will be purchased to honor her. Anyone wishing to make a donation towards this tile should make their check payable to NALS and send to the Resource Center. Condolences may be sent to Ivy's son, Mr. Pat Person, 7307 Condor Street, Bakersfield, CA 93306.

Strategic Planning Chair, Julie Abernathy, PP, PLS, shared the results of the Board of Directors strategic discussion by the adoption of the following resolution:

WHEREAS, NALS recognizes that generational issues are leading us to re-evaluate and reconstruct our methods of delivery of association services;

WHEREAS, NALS must embrace the generational changes to remain a viable association for the future;

WHEREAS, NALS recognizes that the profession has become diverse with varying areas of expertise, resulting in the need for NALS to develop new strategies for promoting its services.

WHEREAS, NALS recognizes that the profession is evolving with the increased need for competent legal support professionals; and

WHEREAS, NALS is the solution.

BE IT RESOLVED, that NALS will allocate the resources to research, develop, and provide appropriate programs and services to the legal community.

Keynote Speaker

NALS Foundation Chair Mary Jo Denman, PP, PLS, introduced Keynote Speaker John Marshall Irvin, founding President of Lifestyle Enhancement Services, who presented The Honor System: Lessons in Leadership & Attitude. Mr. Irvin involved attendees in activities and discussions based on the body of science known as "attitude enrichment," inspiring all to explore and develop vital issues of leadership, attitude, and vision.

Installation, President's Reception and Ribbon Cutting Ceremony

NALS Past Presidents Donna Dendy, PP, PLS, and Jill Hale, PP, PLS, CLA, installed the new board, using an installation theme based on the numerous behind-the-scenes careers in the theatre, fitting perfectly into President Dee's theme for this year: The Theatre of Leadership. Donna and Jill reminded the incoming Board plus all NALS members that as with the musical *A Chorus Line*, we all must but aside biases and personality conflicts to perform in unison as one perfect production.

Donna and Jill presented each Board member with a NALS Star as the "lead" actors in this year's NALS production and then administered the oath of office to the 2008-09 NALS Board of Directors as follows:

President, Dee Beardsley, PP, PLS (CA)
President-Elect, Julie Abernathy, PP, PLS (TX)
Secretary/Treasurer, Patricia E Infanti, PP, PLS (PA)
Certification Director, Caryn Wolchuck, PP, PLS, CSP/CAP (CA)
Education Director, Helene Wood, PP, PLS (TX)
Marketing Director, Kathleen R. Amirante, PP, PLS (MI)
Membership Director, Rose Carter, PP, PLS, RP (HI)
Region 1 Director, Marion Sarcuni (NY)
Region 2 Director, Karen A. Jackson, PLS (VA)
Region 3 Director, Marion R. Stone, PP, PLS (MI)
Region 4 Director, Nancy T. Harris, PP, PLS (AL)
Region 5 Director, Kathy Cline, PP, PLS, CLA (SD)
Region 6 Director, Doris Compton, PP, PLS (AR)
Region 7 Director, Ann Lang (ID)
Region 8 Director, Karen McElroy, PP, PLS (AZ)
NALS Foundation Chair, Faynell Poe, PP, PLS (TX)
Immediate Past President, Kathy Siroky, PP, PLS (WY)
NALS Executive Director, Tammy Hailey, CAE (OK)

Kathy J. Siroky , PP, PLS presented the president's pin of office to NALS 38th President, Dee Beardsley, PP, PLS along with the traditional gavel. Dee reciprocated by presenting Kathy with her past president's pin, gift, and plaque before the past presidents welcomed her into their fold.

Dee spoke to the attendees on "The Theatre of Leadership," noting shared terminology between the theatre and NALS, such as act, perform, collaborate, and lead. Dee provided us with inspiring quotes from various theatre giants and asked all to put themselves "on the line" each and every day by embracing professionalism. Dee shared the poem *Desiderata* by Max Ehrmann and encouraged each of us to take the lead in the longest running production in the legal support professional world.

The President's reception followed Dee's inspiring presentation. Attendees enjoyed sharing Dee's special day as she was honored by her NALS family and friends.

Following her reception, Dee asked all the NALS past presidents to the front of the stage where they ceremoniously cut the ribbon officially opening the new NALS Resource Center.

Then the trolleys shuttled members to and from the Resource Center throughout evening. The NALS past presidents acted as guides to greet members and point out NALS' history.

Leadership Sessions

Leadership training was jointly conducted for both Chapter/State presidents and presidents-elect and State and Local membership chairmen beginning Friday morning with "From The Ordinary to The Extraordinary Leader" session conducted by 2007-08 NALS President, Kathy Siroky, PP, PLS. Kathy stressed two steps necessary to becoming an extraordinary leader: (1) keep it simple; and (2) master the fundamentals. She encouraged incoming leaders to create organizational clarity through mission statements, goals, objectives and values. Kathy also suggested using personality tests to help build and maintain a cohesive leadership team.

The joint leadership training session held Friday afternoon was conducted by NALS Past President Marie Ringholz, PP, PLS. Marie led incoming leaders through and around the NALS website, concluding her presentation by asking questions about NALS, its leadership structure, and its programs.

Presidents/President-Elects

Saturday morning found Chapter and State presidents and presidents-elect attending NALS University. Ten class topics were offered and each "student" attended six classes. Topics and instructors were:

Governance Documents –Beth Walker, PP, PLS
Motivating Members –Kathleen R. Amirante, PP, PLS
Finance – Cindy Lane Hughes, PP, PLS
Overcoming Negativity – Julie Abernathy, PP, PLS
Negotiating Contracts – Tammy Hailey, CAE
Communication Skills –Donna Dendy, PP, PLS, CLA, TSC
Fundraising –Cathy Hankins, PP, PLS
Marketing – Faynell Poe, PP, PLS
Programs with a Punch – Caryn S. Wolchuck, PP, PLS, CPS/CAP
Leading Effective Meetings – Patricia E. Infanti, PP, PLS

Following class, each student then graduated and received a diploma from 2008-09 NALS President Dee Beardsley, PP, PLS, recognizing their accomplishments.

On Saturday afternoon, the students continued at NALS University by attending a "Graduate" Class. Julie Abernathy conducted the session with the state presidents and presidents-elect, and Patti Infanti conducted the session with the local presidents and presidents-elect.

These sessions covered the basics of running meetings, setting agendas, forming a leadership team, motivating members, dealing with difficult people, and making difficult choices.

Membership

The Membership Session kicked off with Membership Chair, Misty Lewis, PP, PLS introducing the new Membership Campaign for 2008-2010 "Gotta Have It...NALS." The "NALS Store Directory" was reviewed in great detail with the members in attendance per their request to learn about the nuts and bolts of being a SMC or LMC. Membership Director Rose Carter, PP, PLS, RP, and Tara Hughes, CP from Phoenix, Arizona presented a hour on Marketing your Membership and how to use MySpace and Facebook to advertise your chapters. After lunch the members came back for a final wrap up on how to recognize your members and Kateri Jordan, PLS, from Arizona won the grand prize for coming up with an idea for a membership drive that was outside of the box revolving around a Fourth of July party and posters advertising that "NALS Wants You." All in all the members had a great time and learned a lot.

Regional Meetings

Regional meetings were held Friday morning before the Networking Luncheon. With the large number of first timers in attendance, this was a wonderful opportunity for getting acquainted and learning more about the upcoming regional conferences.

Networking Luncheon

NALS 2008-09 President Dee Beardsley, PP, PLS, introduced and swore in the 2008-09 NALS Foundation Trustees:

Faynell Poe, PP, PLS, Chair
Mary Burns, PP, PLS
Mary Jo Denman, PP, PLS
Mary Lenhart, PP, PLS
Cindy Lane-Hughes, PP, PLS
Meri Nelson, PP, PLS, TSC
Marie Ringholz, PP, PLS
Nikkie Rice, PLS
Kathy Siroky, PP, PLS, as Board liaison

Working with the trustees is Foundation Deputy Executive Assistant, Jennifer Reed and Executive Director, Tammy Hailey, CAE.

Foundation Chair Faynell Poe talked briefly about how the NALS Foundation "Puts Your Dollars" to work. Since last March, the NALS Foundation has presented \$20,350 in grants to NALS itself as well as to various regions, chapters and state associations. She continued stating that donations received by the NALS Foundation funded Atlas Lee and Briana Walker, the keynote speakers in St. Louis and will also present two keynote speakers in Norfolk.

In addition to increasing the educational opportunities available throughout NALS, the NALS Foundation is championing the profession through its recognition awards. The Foundation Scales of Justice Award, recognizes the positive contributions the legal profession makes throughout the country. The Foundation Leadership Recognition award recognizes the contributions NALS members have made within their communities.

Faynell recognized the Silver Circle contributors:

NALS Past Presidents
Region 2
Region 4
Region 6

The Bronze Circle contributors:

Region 5

The Founder's Circle:

Marie Ringholz, PP, PLS
Debbie Nickerson, PP, PLS
Mary Lenhart, PP, PLS
Tina Hurley, PP, PLS
Katherine Van Der Kamp, ALS
Nancy Harris, PP, PLS

The Visionary's Circle:

Carol L. Pyle
Mary Jo Denman, PP, PLS
Nikkie Rice, PLS
Lori Stewart, PP, PLS
Julie Abernathy, PP, PLS
Kathy Sieckman, PP, PLS, CLA
Jeanne Shaw, PLS

And the Friends Circle:

Jeanne Preston, PP, PLS
Anita Campbell, PP, PLS
Susan S. Turner, PLS
Rita C. Alesi, PP, PLS, TSC
Debra Coulbourn, PLS
Linda Kelley, PLS
Ruth Schaub, PP, PLS
Robin Wilson, PLS
Patti Infanti, PP, PLS
Misty Lewis PP, PLS
Rose Carter, PP, PLS, RP
Beverly Bishop, PLS
Helene Wood, PP, PLS, TSC
Cynthia Lane Hughes, PP, PLS
September Holmblad, PP, PLS
Dee Beardsley, PP, PLS
Cathy Hankins, PP, PLS
Marty Schiff, PLS
Brenda Johll, PP, PLS
Reba Peden, PP, PLS

Faynell concluded by presenting 2007-08 Foundation Chair Mary Jo Denman, PP, PLS, with a Leadership Recognition Award and Certificates of Appreciation noting the contributions of former Foundation Trustees Marlene Oiler, Tina Hurley and Katherine Van Der Kamp. She

encouraged all attendees to visit the NALS Foundation table and to give the Foundation Trustees your TWENTY BUCKS!

Recognition Luncheon, Closing and Networking Dinner

The Awards Luncheon is always one of the most anticipated events of the conference as the successes of our leaders, chapters, states, regions, and members are announced. Due to the database conversion, presentations were made for two Get-a-Way trips under the "Let the Journey Begin" membership campaign.

NALS Membership Director Rose Carter, PP, PLS, RP, announced the winners and NALS Membership Chair Misty Lewis, PP, PLS, distributed the winnings as follows:

The Grand Canyon Award and the Rio de Janeiro Award is presented to the winners of the drawing of all new members during this trip. The winners will receive \$25 in NALS bucks. The winners are Tina Rachal, NALS of West Michigan and Kimberly Sandstrom, NALS of Greater Seattle.

The Yellowstone Award and the Sydney Award is presented to the winners of the drawing of all renewing members during this trip. The winners will receive \$50 in NALS bucks. The winners are Luella Cozad, PLS, South Dakota Member at Large and Barbara Schmidt of Greater Milwaukee ALP.

The Yosemite Award and the Cairo Award is presented to the winners of the drawing of all sponsoring members during this trip. The winners will receive \$75 in NALS bucks. The winners are Nanette Green, PLS of Nashville ALP and Robin Holbert, ALS, Richmond LSA, VA.

The Mt Rushmore Award and the London Award is presented to the top recruiter in the nation during this trip. The winners will receive \$100 in NALS bucks. There was a tie for the winner of the Mt Rushmore Award and the winners are Linda Hanley, Monmouth LSA, NJ and Arlene Wright, NALS of West Michigan for recruiting 8 members each. The winner of the London Award is Beth Gravley PP, PLS, of NALS of Greater Minnesota for recruiting 20 new members.

The Grand Tetons and the Rome Award is presented to the winners of the drawing of student members who join or renew during this trip. The winner will receive \$19 in NALS bucks towards their next national dues. The winners are Terrie Shannon, NALS of Pierce County, WA, and James Hutchinson, Union-Essex LPA, NJ.

The Smokey Mountains Award and the Athens Award is presented to the region with the highest percentage of retention and will receive one free NALS Conference registration. The winners are Region 7 with 85% retention and Region 2 with 79% retention.

The Redwood Forest Award and the Paris Award is presented to the state with the highest percentage of retention and will receive one free NALS Conference registration. The winners are NALS of Oklahoma with 100% retention and again NALS of Oklahoma with 100% retention.

The Destination of Choice Award for both Get-a-Ways is presented to the winners of the final drawing of all remaining names. The winners will receive \$100 in cash and the winners are Maureen Campbell, Lane County LSP, OR and Tammie Balmer, Roanoke Valley LSA, VA.

Rose offered her congratulations to everyone who participated in "Let the Journey Begin with NALS" campaign. NALS membership currently totals 4035 with retention at 74%.

President Dee then thanked the Oklahoma members for their assistance with the conference, and asked all members of the Education Committee and Professional Development Conference Task Force to stand and be recognized.

Immediate Past President, Kathy Siroky, PP, PLS, presented a leadership pin to the 2007-8 leadership team, which included the Board of Directors, Committee Chairs, Committee Members, Task Force Members, NALS Foundation Trustees, Online Learning Center Facilitators, and NALS life members. Also acknowledged were all CLE award recipients in attendance as follows:

Original
Rita Smith
Sherri Watts
Helene L. Wood
Sharon Wotherspoon

Renewal
Linda Adair
Rita Alesi
Cynthia Comer
Diana Hallman
Delana Keehner
Kathie Keys
Karen McElroy
Janice Miller
Doris Peebles
Carol Pyle
Peggy Sullivan
Robin Wilson

all newly certified members in attendance as follows:

New ALSs in attendance

Sarah Easterly
Chee Her
Robin Holbert
Julie Hunter
Susan Matthews
Karen Pyle
Brittany Vauthier

New PLSs in attendance

Laura McDaneld
Temple McLean
Sherri Watts

Newly recertified PLSs

Carolyn Puckett
Karen Wallace
Helene Wood
Sharon Wotherspoon

New certified PP in attendance

Carolyn Lemon
Brynne Williamson

Newly recertified PPs

Catherine Hankins
September Holmblad

and all certified members in attendance stood and were recognized.

NALS Foundation Chair, Faynell Poe, PP, PLS, presented the Jett Awards. Receiving a Cornerstone award were Tri-County (Mississippi), Small Chapter, for their First Annual Court Observance Reception. This was a CLE Series of Related Topics; and Chattanooga Legal Professionals, Small Chapter, for their 50th Annual Celebration and Legal Professionals Night Out which was Membership Development.

Receiving a Keystone Awards were NALS of Phoenix, Large Chapter, for their Fall Social which was Membership Development; and San Antonio, LSA, Large Chapter, for their Day-in-Court Luncheon which was a CLE Series of Related Topics.

The coveted Founder's Award, recognizing the best of the best, was presented to Austin LSA, Inc., for their CLE One-Time Program of the Nuts & Bolts of Grammar and Written Communication. In addition, this year's Founder's Award winner presented a session on Saturday afternoon focusing on their program. Fay Jordan, PP, PLS, TSC presented.

President Dee concluded the Recognition Luncheon by asking attendees if they enjoyed visiting the new Resource Center and reminding everyone that NALS is providing an opportunity to name each of the six Murphy beds located at the new Resource Center. Information and details are available on the NALS website.

Professional Development and Education Sessions

The sessions offered this year covered a variety of Professional Development and Education topics:

Parliamentary Procedure: Who's Robert? Peggy Sullivan, PP, PLS, provided information on how to conduct an orderly and organized meeting as well as equally and impartially protecting the rights of members. General principles of parliamentary procedure were reviewed including parliamentary terms, standard agendas, different types of motions, and steps to handle them.

Collaborative Divorce. Barbara Bartlett, Esquire, discussed a new method of divorce which resolves disputes without resorting to litigation or strong-arm negotiation. Respect and preservation of dignity are key components to the negotiation and the method guides parties to an agreement that meets both of their needs.

Corporate Sponsor Session – Avery. Karl Schoen (Shane) provided a live demonstration for designing and formatting labels, dividers, card products, and more. Attendees were provided with the new Avery Wizard 3.1 software and learned how quick and easy it is to now do mail merges, format hundreds of Avery products, and easily add graphics.

Disaster Recovery 101. Jeff Hamra, owner and manager of Titan Private Security Vault, explained disaster recovery/business continuity in today's digital information world and how it can affect law offices. Mr. Hamra stressed how proper planning can eliminate poor performance at the time of a disaster, as well as the newest technologies in the industry.

Tips & Tricks for Managing Stress. Brenda Johll, PP, PLS, provided tips and tricks in helping to reduce stress levels as well as tips on managing time better.

Are You Styling? (Part 1 and 2). Donna Brown of Software@Law, Inc., conducted an excellent hands-on presentation on the different styles available through Microsoft Word and how best to use styles. The differences between direct formatting and using styles was discussed and many tricks on how to make styles work for you were provided.

Where Does The Time Go? Patricia E. Infanti, PP, PLS, discussed approaches to recognizing technical or emotional difficulties with time management. Based on the book, *Time Management from the Inside Out* by Julie Morgenstern, Patti provided tips on how to organize your time much like organizing your closet.

Dealing With Difficult People. Marsha Smitherman, PP, PLS, explored the possibilities of constructive communication, lowered expectations, and the power of time to heal all wounds. Marsha inspired us to look at the difficult person sitting at *our* desk and provided ways to deal with the difficult people to arrive at successful fulfillment in our lives.

Jett Award – Founder’s Award Winner Session. Fay Jordan, PP, PLS, TSC on behalf of Austin LSA, Inc., presented the specifics of holding the NALS Nuts & Bolts of Grammar and Written Communication seminar.

Ethics 101. Dan Murdock, Esquire, defined ethics as a major branch of philosophy that encompasses right conduct and good living. It is not the thoughts but the acts that are important. The word “Moral” is defined as pertaining to, or concerned with the principles or rules of right conduct or the distinction between right and wrong.

Scams, Shams, and Shenanigans. Amie Mitchell and Tami Clark from the Better Business Bureau provided ways to help identify scams and shams in our everyday life, as well as provided pointers and guides to help us prevent identity theft.

Wrap Up Session

Faynell Poe, PP, PLS, Foundation Chair, thanked everyone for their support of the Foundation and announced that the auction raised approximately \$5,720. She then proceeded to present the March grant awards to the following:

NALS of Greater Minnesota – Education Grant for \$625
NALs of Orange County – Education Grant for \$500
NALs of Lansing – Technology Grant for \$350
NALs Region 8 – Education Grant for \$750

Total March 1, Grants: \$2,225

The NALS Foundation also presented 17 ATM (“At This Meeting”) Grants as follows:

NALS of Michigan - \$150
Baldwin County Association of Legal Professionals - \$200
MALS . . . the association of legal professionals, Montgomery, AL - \$200
AALS, an association of NALS, Inc. (Alabama) - \$250
AALS, the association for Arkansas legal support professionals - \$250
Franklin County Assn. of Legal Support Professionals (MO) - \$250
Grand Traverse Area Legal Professionals - \$250
Spartanburg County (SC) Legal Staff Professionals - \$250

Springfield Area Legal Support Professionals - \$250
Mississippi Division of NALS - \$300
NALS of Missouri - \$300
Philadelphia Legal Secretaries Association - \$300
Wisconsin Association of Legal Professionals - \$300
Hawaii Legal Support Professionals - \$350
Metro Legal Professionals Association - \$350
NALS of Oregon as host to the Region 7 meeting - \$500
NALS of Pennsylvania - \$500
NALS of Region 3 - \$500

Total ATM Grants: \$5,450

Grand total of Grants presented in Tulsa was \$7,675!

NALS Members help the NALS Foundation through their support of the various sweepstakes drawings at NALS conferences, and in turn the NALS Foundation “Puts Your Dollars to Work” by helping NALS members. Drawings for the Foundation sweepstakes prizes were then conducted.

The final event of the conference was the Italian buffet networking dinner after which the DJ fired up the amps and got the crowd rockin’ and rollin’ on the dance floor.

And A Final Thank You

Special thanks to our corporate sponsors and exhibitors, Legal Directories Publishing Company, Latham & Watkins, NALS of California, Avery Dennison, Liberty Mutual, and Professional Reporters.

Special recognition also goes to the staff of the NALS Resource Center. Without their tireless efforts, our association would not function. Our fabulous Resource Center Staff includes:

Tammy Hailey, CAE, Executive Director
Saundra Bates, Membership Services Manager
Diana Price, Education & Certification Manager,
Jennifer Reed, NALS Meetings & Marketing Assistant, and
Jay Moore, Communications Manager

Words cannot express how thankful we are for each of you and your dedication to our association and its members.

OLC 2008-09

Date	Topic	CLE	Moderator
Apr 23	Which Certification/What are the Requirements?	Yes	Certification
May 7	NALS U Extension: Membership Parties— What, Where, When and How	No	Membership
May 21	NALS U Extension: Now is the time to register for Norfolk	No	Marketing
Jun 4	Time Management	Yes	Patti Infanti, PP, PLS
Jun 18	NALS U Extension: Resource Center	No	NALS Foundation
Aug 6	Emerging Areas of Law	Yes	Text Development
Aug 20	NALS U Extension: How NALS is Beneficial for Students	No	Membership
Sep 17	Test Taking Tips	Yes	Certification
Oct 1	NALS U Extension: I'm Leaving on a Jett	No	Marketing
Oct 15	Document Management: Tips and Tricks for Efficient Organization and Prioritization	Yes	Karen Becker, PP, PLS
Nov 5	Industry Update	Yes	Regulation/Certification
Nov 19	NALS U Extension: Recruit New Members	No	Membership
Dec 3	Study Tips	Yes	Certification
Dec 17	Substantive Law Topic TBA	Yes	Peggy Sullivan, PP, PLS
Jan 7	NALS U Extension: New Year, New You, New Tulsa	No	Marketing
Jan 21	NALS U Extension: Retain and Recognize Your Members	No	Membership
Feb 4	Hot Topics	Yes	Text Development
Feb 18	A New Role for the Lawyer's Assistant: Law Firm Cost Saving Tips & Going Green	Yes	JoAnn Wenmoth, PLS
Mar 4	Managing and Supervising Others	Yes	Dee Beardsley, PP, PLS



**NALS Region 5
Premium Prize Drawing
Blue Topaz Necklace**

Drawing to be held June 14, 2008,
at the Region 5 Conference
Need Not Be Present to Win
Proceeds benefit the NALS Foundation, a 501(c)(3)
nonprofit corporation. **This is your receipt.**

NALS FOUNDATION NECKLACE

Name: _____
(Please print)

Address: _____

Phone: _____
\$5 each or 5 for \$20



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INSTRUCTIONS FOR NALS FOUNDATION TICKETS FOR REGION 5:

Please print on card stock and cut along lines.

Please make checks payable to NALS FOUNDATION.

Tickets should be returned by JUNE 9, 2008, to:

Kathy Cline, PP, PLS, CLA
NALS Region 5 Director
515 Ninth Street, Room 318
Rapid City, SD 57701
605-399-6022

or

September Holmblad, PP, PLS,
11550 - 7th Street NE
Blaine, MN 55434